

# Code of Conduct of Bank Central Asia Bankers

## CODE OF CONDUCT OF BANK CENTRAL ASIA BANKERS

1. Complying with and obeying the existing laws and regulations.
2. Maintaining the reputation and keeping safe property of the Bank.
3. Keeping confidential the data of the customer and that of the Bank.
4. Keeping personal interest not to be in conflict with the interest of the Bank or customers.
5. Recording accurately all transactions in accordance with applicable regulations.
6. Maintaining and cultivating harmonious working environment and fair competition.
7. Not abusing his/her position and authority for his/her personal or family interests.
8. Not committing misconduct which can harm the image of his/her profession and the reputation of the Bank in general.
9. Keeping away from any form of gambling or speculative actions
10. Constantly improving his/her knowledge and insights, following the development of the banking industry in particular and business world in general.